

Community Building Partnership
Exterior Renovation Grant Program
Program Requirements



Prior to submitting your application for an Exterior Renovation grant, please ensure that all required documents are included. Applications that do not include all required documentation may experience delays or rejection.

Requirements of property:

- Applicants must complete a minimum of \$1,000 in eligible improvements to the exterior of their home. If your project is less than \$1,000, your application will be denied.
- Property **MUST** be located within the City of Canton corporation limits.
- Property **MUST** owner-occupied according to the Stark County Auditor. Community Building Partnership (CBP) makes this determination by checking if the property shows the Owner-Occupancy Tax Credit.
- Property **MUST** be current on property taxes. If not current, applicant will be required to submit documentation of tax payment if pursuing a repayment plan.

Required documentation:

- Completed application, along with signature page (pages 3-4 of application PDF)
- Completed & signed W-9 with all highlighted fields completed (page 5 of application PDF)
- Any associated invoicing or estimates
- Proof of payment for projects (receipts, bank statement, check images, credit card/financing statement,)
- Current copy of Canton City Utilities Statement (water, sewer, sanitation) only; do not send AEP, Dominion, etc.
- Before & after photos of project

Questions?

330-458-0962 | samantha@communitybuildingpartnership.org | communitybuildingpartnership.org

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Applicant Information

Date

Applicant First Name

Applicant Last Name

Co-Applicant First Name (if applicable)

Co-Applicant Last Name

Address of Real Property

City

State

Zip Code

Phone Number

Email Address

Neighborhood Association (if known): _____ City Ward Number (if known) _____

How did you hear about us? _____

- Are you currently delinquent on taxes or assessments on this property or any others, or associated with a delinquent entity within the state of Ohio? Yes No
- Are you currently delinquent on any City of Canton utility bills on this property? Yes No
- Is this property currently under the burden of foreclosure by any financial institution? Yes No
- Is this property an owner-occupied parcel as indicated by the Stark County Auditor? Yes No

Demographic Information

As a participant in HUD-related programming, Community Building Partnership of Stark County (CBP) is required to gather and report certain demographic information for all program participants. This information is summarized and reported in group format, and all personal information is removed.

- Gross Household Income
- Less than \$38,600 \$38,601-\$44,100 \$44,101-\$49,600 \$49,601-\$55,100 \$55,101-\$59,550
- \$59,551-\$63,950 \$63,951-\$68,350 \$68,351 or more Choose not to respond

Are you a veteran?
 Yes No

Description of Work (attach additional pages if you need more space)

Total Cost of Improvements \$ _____

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I certify that the above and any attached information is true and correct to the best of my knowledge.

I certify that I do not owe nor am associated with any entity which owes;

- Applicants must be current on city taxes and utility payments, or otherwise show proof of payments being made. Any delinquent taxes to the State of Ohio or a political subdivision of the State including any delinquent real or tangible personal property taxes including tax for which it is liable under chapters 5733, 5735, 5739, 5741, 5747, or 5753 of the Ohio Revised Code or if such delinquent taxes are owed, it currently is paying the delinquent taxes pursuant to an undertaking enforceable by the State of Ohio or an agent or instrumentality thereof, has filed a petition in bankruptcy under 11 U.S.C.A. 101, et seq. or such a petition has been filed against him. For purposes of this certification, delinquent taxes are taxes that remain unpaid on the latest day prescribed for payment without penalty under the chapter of Revised Code governing payment of those taxes.
- Any delinquent monies to the State of Ohio or a State Agency for the administration or enforcement of any environmental laws of the state.
- Any indebtedness of any nature to the City of Canton which is delinquent, including but not limited to the payment of any outstanding judgements, liens, grant or loan obligations, utility bills for water, sewer and sanitation services, income taxes (to include mandatory wage withholding) and real estate taxes and assessments for any properties owned by the Property Owner within the City.

Eligibility

ERGs are available ONLY to owner-occupant homeowners making exterior improvements to their property in excess of \$1,000 with payment(s) and project(s) completed during the current year. Properties must be located within the City of Canton corporation limits. Funding is available on a first-come, first-served basis, and applications will be processed in the order they are received. Applications will be considered received once the full application and all necessary documentation has been submitted. Grants will be available until funding is depleted, or at the discretion of CBP. Applicants must be current on city taxes and utility payments. Property address must be listed as owner-occupied by the Stark County Auditor. If such determination is believed to be incorrect, the applicant will be asked to contact the Stark County Auditor’s office to make arrangements to correct it.

ERGs can only be granted on specific exterior improvements approved by CBP. Specific eligible improvements might include, but are not limited to: exterior painting, siding, roofing, fascia/soffit, gutters/spouting, porch repair, exterior doors/windows, sidewalks/driveways, and approved landscaping projects. Projects must be approved by CBP as part of the application process in order to be eligible. In the event that homeowner completes the work themselves, CBP will calculate rebate based on costs for building material(s) accompanied by a receipt; personal labor is not subject to rebate. Maximum grant amount: \$2,000.

Recipients must agree to allow CBP to share photos, project details, and results in CBP promotional material, including social media, as well as place signage on homeowner’s property to promote neighborhood improvement. Before and after photo evidence of the project are required as part of the application; CBP ensures that any personal identifying information, such as address numbers, be removed from photos to the best of CBP’s ability. If the applicant is unable to provide photos, please contact CBP for assistance.

Additionally, I hereby release, waive, discharge and covenant not to sue and hold harmless from any and all liability, claims, costs and expenses whatsoever arising out of or related to any loss, damage, or injury that may be sustained to my property through renovations performed by any contractor related to my use of the Code Enforcement Repair Program. In addition, any CBP staff and/or authorized CBP representatives will not be held responsible for any loss, damage, or injury that may be sustained to my property.

By signing this agreement, I acknowledge that the purpose of this grant is to promote revitalization in my neighborhood. I agree to allow Community Building Partnership of Stark County, Inc. (CBP) to place signage on my property to promote neighborhood improvement for a reasonable duration, as well as allow CBP to share photos, project details, and results for program promotion.

Applicant Signature

Date

Co-Applicant Signature

Date

Please submit the following supporting documents along with this completed application:

Before & after photos, copy of most recent Canton City Utilities bill, completed W-9, invoices, & proof of payment

VIA US MAIL Community Building Partnership, 400 Market Ave N, Suite 400, Canton, OH 44702

VIA EMAIL samantha@communitybuildingpartnership.org

